

# AFS BOARD OF DIRECTORS' REGULAR PUBLIC MEETING – MINUTES

Wednesday, June 26, 2024

5:00 pm

Virtual – MS Teams & In-Person



## ATTENDANCE

<b>AFS BOARD MEMBERS:</b>	William Johnson, Chair Dan Swystun James Agnew	Jane Omollo Patricia R. Lofstrom Lucia O'Connor	Dania Kuzbari Jennifer Geenen Rick Hamilton
<b>REGRETS:</b>	David Petersson	Megan Bernard	Wes Lavergne
<b>STAFF/LEADERSHIP:</b>	Ali Juma Stephanie Fetherston Brian Kelly	Brenda Clarke Natalie Young Obianuju Fadijo	Nicole Sdao

## MINUTES

### 1.0 Quorum

Quorum established.

### 2.0 Constitute Meeting

#### 2.1 Call to Order

The Board Chair calls the meeting to order at 5:04pm.

#### 2.2 General Welcome

The Board Chair welcomes everyone to the meeting, both in-person and online.

#### 2.3 Land Acknowledgement

The Board Chair provides the land acknowledgement.

#### 2.4 Declaration of Conflict of Interest

No conflicts of interest declared.

### 3.0 Presentation – Youth Hub

Nicole provides a presentation on Anti-Human Trafficking and Community Wellness Bus

### 4.0 Agenda & Minutes

#### **4.1 Approval of Agenda**

**MOTION** BIRT, the board approves the June 26, 2024, Public Board Meeting agenda as presented.

Moved by: Dania Kuzbari  
Seconded by: Lucia O'Connor All in favour. CARRIED.

#### **4.2 Approval of Minutes**

**MOTION** BIRT, the board approves the May 22, 2024, Public Board Meeting Minutes as presented.

Moved by: Dan Swystun  
Seconded by: Lucia O'Connor All in favour. CARRIED.

#### **4.3 Business Arising from Previous Minutes**

No business arising.

#### **5.0 Consent Agenda**

**MOTION** BIRT, the board approves the June 26, 2024, consent agenda as presented.

Moved by: Jane Omollo  
Seconded by: Dan Swystun All in favour. CARRIED.

#### **6.0 Items Removed from Consent**

No items removed from consent.

#### **7.0 New/Ongoing Business**

##### **7.1 Non-Residential Attendance Centre**

The transition from Queen Street to the Youth Hub was successful. The move was completed today, June 26<sup>th</sup>. The underground of the Hub is undergoing renovation for the installation of the elevator. The NRAC youths are able to utilize the various programming offered at the Youth Hub. The first part of renovations have begun at the Youth Hub and as such, the basement is off limits to the youth. The contractor is working on the office spaces at an efficient manner. The agency communicated to the community partners regarding the relocation to the Hub.

##### **7.2 Intimate Partner Violence – Update**

We received acknowledgement for our declaration of IPV as an epidemic. We offered additional contracts so that counsellors can complete their sessions with clients. We had risk assessment training provided by Pamela Ross. We have access to Violence Against Women Capacity Fund and asked for training with the grant. We hired contract positions to assist with the waitlist.

##### **7.3 Audit Report**

Dania presents the audit report on behalf of David Petersson to the board for approval. Alicia presented the audited financials to the Finance and Operations Committee on June 14<sup>th</sup>. There was no fraud, irregularities or internal controls found. The BDO opinion is a clean and unqualified opinion, which is the highest opinion that an auditor can give.

**MOTION** BIRT, the board approves the 2023-2024 audited financial statements presented by BDO to be brought forward to the membership at the AGM for approval.

Moved by: Rick Hamilton  
Seconded by: Lucia O'Connor All in favour. CARRIED.

#### 7.4 Finance Policy – Signing, Spending, and Payment Authority

The recommended changes raised at the last board meeting have been captured. It will be further adopted at the AGM.

**MOTION** BIRT, the board approves AFS signing, spending and payment authority policy FA-0005.

Moved by: Dan Swystun  
Seconded by: Rick Hamilton All in favour. CARRIED.

#### 8.0 CEO Report

8.1 Ali Juma reviewed the CEO Report as provided in the board package. Highlights include:

- The teams are working on the operational and service plans as we roll out the new strategic plan
- Looking to launch the compressed work-week in September
- AFS held its first Pride Prom and it was successful

#### 9.0 Board Committee Updates

The board members were advised to review the Finance and Operations Committee minutes in the board package.

Patricia Lofstrom provides the Services and Advocacy Committee report.

#### 10.0 Adjourn to In-Camera

**MOTION** BIRT, the board moves to adjourn to the in-camera segment of the meeting at 6:43 pm.

Moved by: Dania Kuzbari  
Seconded by: Jane Omollo All in favour. CARRIED.

#### 11.0 Resume Regular Public Board Meeting

**MOTION** BIRT, the board moves to resume the regular public board meeting at 7:30 pm.

Moved by: Lucia O'Connor  
Seconded by: Patricia R. Lofstrom All in favour. CARRIED.

#### 12.0 Accept Motions Made In-Camera

**MOTION** BIRT, the board moves to accept the June 26, 2024 in-camera motion.

Moved by: Jane Omollo  
Seconded by: Dan Swystun All in favour. CARRIED.

#### 13.0 Adjournment

**MOTION** BIRT, the board moves to adjourn the regular public board meeting at 7:32 pm.

Moved by: Dan Swystun  
Seconded by: Rick Hamilton All in favour. CARRIED.

**14.0 NEXT MEETING**

- Next Regular Board Meeting September 25, 2024 @ 5 PM

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Submitted by: Obianuju Fadjo, Executive Assistant