

# AFS BOARD OF DIRECTORS' REGULAR PUBLIC MEETING – MINUTES

Wednesday, April 24, 2024

6:00 pm

Virtual – MS Teams & In-Person



## ATTENDANCE

<b>AFS BOARD MEMBERS:</b>	William Johnson, Chair Patricia R. Lofstrom David Petersson Dan Swystun	Jennifer Geenen Rick Hamilton Megan Bernard	Dania Kuzbari Wes Lavergne Lucia O'Connor
<b>REGRETS:</b>	Jane Omollo	James Agnew	
<b>STAFF/LEADERSHIP:</b>	Ali Juma Stephanie Fetherston Brian Kelly	Alexis Rowat Natalie Young Obianuju Fadijo	Brian Lester Arlene Smith

## MINUTES

### 1.0 Quorum

Quorum established.

### 2.0 Constitute Meeting

#### 2.1 Call to Order

The Board Chair calls the meeting to order at 6:02 pm.

#### 2.2 The Chair calls for a motion to adjourn to in-camera

**MOTION** BIRT, the board moves to adjourn to the in-camera segment of the meeting at 6:03 pm.

Moved by: Megan Bernard  
Seconded by: Patricia R. Lofstrom All in favour. CARRIED.

#### 2.3 The Chair calls for a motion to resume the regular public board meeting.

**MOTION** BIRT, the board moves to resume the public segment of the meeting at 6:35 pm.

Moved by: Dan Swystun

Seconded by: Dania Kuzbari All in favour. CARRIED.

**2.4 General Welcome**

The Board Chair welcomes everyone to the meeting, both in-person and online.

**2.5 Land Acknowledgement**

The Board Chair provides the land acknowledgement.

**2.6 Declaration of Conflict of Interest**

No conflicts of interest declared.

**3.0 Presentation – Live-in Treatment**

Brian Lester provides a LIT presentation as provided in the board package.

**4.0 Agenda & Minutes**

**4.1 Approval of Agenda**

**MOTION**

BIRT, the board approves the April 24, 2024, Public Board Meeting agenda as presented.

Moved by: Dan Swystun

Seconded by: Dania Kuzbari All in

favour. CARRIED.

**4.2 Approval of Minutes**

**MOTION**

BIRT, the board approves the March 27, 2024, Public Board Meeting Minutes as presented.

Moved by: Patricia R. Lofstrom

Seconded by: Megan Bernard All in favour. CARRIED.

**4.3 Business Arising from Previous Minutes**

No business arising.

**5.0 Consent Agenda**

**MOTION**

BIRT, the board approves the April 24, 2024, consent agenda as presented.

Moved by: Rick Hamilton

Seconded by: David Petersson All in favour. CARRIED.

**6.0 Items Removed from Consent**

No items removed from consent.

**7.0 New/Ongoing Business**

**7.1 Board Orientation**

The first session of the board orientation has been rescheduled for April 29<sup>th</sup> and the second session to May 6<sup>th</sup>. However, Ali will confirm whether the May 6<sup>th</sup> session will be held due to the FSO Conference occurring the same day. All board members, irrespective of whether they have participated in the past or missed a session, are welcome to attend either in-person or virtually.

**7.2 Strategic Plan**

Ali presents the strategic plan report to the board as provided in the board package for review and approval. Discussions ensued and questions were answered satisfactorily.

## **MOTION**

BIRT, the board approves the five-year strategic plan

Moved by: Rick Hamilton

Seconded by: Megan Bernard

All in favour.

CARRIED.

### **7.3 Non-Residential Attendance Centre**

AFS took possession of the NRAC on April 1<sup>st</sup>, 2024. The program is still operating at its current location at Queen Street. Our plan is to integrate the program into the Youth Hub. The budget for the NRAC is \$330,000 and they are paying \$2,500 for the lease. When the program is fully integrated, the \$2,500 will be used to pay for the mortgage at 124 Dennis Street. The goal is to move the program to the Youth Hub by the end of June.

The private component of the NRAC will operate from 9:00 am -12:00 pm, which is when the youth hub is closed to the public. From noon onwards, the integrated component of the program will occur, where they will have the opportunity to participate in other programming with other youths. We may need to have a separate entrance, which requires setting up a back door with fobs so that they can avoid going through the front door. The Ministry has done a tour of the Youth Hub.

### **7.4 Accreditation**

The accreditation date has been confirmed, and there will be a site visit on November 11 -13, 2025.

### **7.5 By-Laws**

Board members were given the opportunity to comment and proffer changes to By-law no. 1 draft. Some changes to consider include:

- 7.04 – change the use of the word “facsimile” to electronic means.
- 7.03 - clarity as to “in-person” during a quorum meeting.
- 5.06 – include “Act” in the last sentence of the paragraph.

The motion was deferred to the next meeting to capture the changes suggested.

### **7.6 Intimate Partner Violence – Update**

The Algoma Council on Domestic Violence held an IPV training workshop in Sault Ste. Marie on April 15 and 16 with Pamela Ross as the host. Stephanie Fetherston attended the training, as there was a commitment by the Algoma Leadership Table that every agency would send a representative to the training.

### **7.7 HR Downloads**

The HR department will send a notification to the new board members to complete the HR downloads as it is part of the board orientation to the organization.

## **8.0 CEO Report**

**8.1** Ali Juma reviewed the CEO Report as provided in the board package. Highlights include:

- Volunteer appreciation for board members contribution to the agency.
- Alexis Rowat resigned as Director of Finance and Administration and her last day will be May 10, 2024.

- There will be activities throughout the Children’s mental health week, which is May 6-12.
- We had our first All Staff meeting at Garden River on April 10.
- Youth Hub will receive \$200,000 in increased funding.

**9.0 Board Committee Updates**

Wes Lavergne provides the Governance Committee updates.

Patricia Lofstrom provides the Board Service and Advocacy Committee updates.

**10.0 Adjourn to In-Camera**

**MOTION**

BIRT, the board moves to adjourn to the in-camera segment of the meeting at 8:21 pm.

Moved by: Patricia R. Lofstrom

Seconded by: Dania Kuzbari All in favour. CARRIED.

**11.0 Resume Regular Public Board Meeting**

The board resumes the public segment of the meeting at 9:09 pm.

**12.0 Accept Motions Made In-Camera**

**MOTION**

BIRT, the board moves to accept the In-Camera motions

Moved by: Dania Kuzbari

Seconded by: Dan Swystun All in favour. CARRIED.

**13.0 Adjournment**

**MOTION**

BIRT, the board moves to adjourn the regular public board meeting at 9:11 pm.

Moved by: Dan Swystun

Seconded by: Megan Bernard All in favour. CARRIED.

**14.0 NEXT MEETING**

- Next Regular Board Meeting May 22, 2024 @ 6 PM

Submitted by: Obianuju Fadijo, Executive Assistant