

AFS BOARD OF DIRECTORS – GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, April 17, 2024
12:15 pm
Microsoft Teams – Virtual



ATTENDANCE

AFS Board of Directors:

- Wes Lavergne
- Megan Bernard
- William Johnson
- James Agnew

AFS Staff:

- Brian Kelly, Senior Director of Services
- Obianuju Fadijo, Executive Assistant
- Brenda Clarke, Community Services & Strategic Initiatives Manager

Youth Representatives:

Regrets:

- Ali Juma, Chief Executive Officer

MINUTES

1.0 Quorum

Quorum established.

2.0 Call to Order

Meeting called to order at 12:16 pm.

3.0 Review of Agenda

The committee reviews the agenda as presented.

MOTION

BIRT, the committee approves the April 17, 2024, agenda as presented.

Moved by: Megan Bernard

Seconded by: James Agnew

All in favour. CARRIED.

4.0 Approval of Previous Minutes

The committee reviews the minutes as presented.

MOTION

BIRT, the committee approves the March 20, 2024, minutes as presented.

Moved by: James Agnew

Seconded by: Megan Bernard

All in favour.

CARRIED.

5.0 New Business

a. Presentation - LIT

The Live-In Treatment presentation was deferred to the April board meeting. We are to provide a list of areas that would be of interest for the board to choose from. Ali and Uju will create a list of presentations from the past lists or develop a new list of programs to be presented to the board.

b. Board Orientation

An email was sent to the board with updated poll dates.

c. Board Succession

The chart was located and will be updated with the current terms to track where everyone is at in order to avoid mass exodus of board members.

d. HR Downloads

The new board members will be sent the HR downloads as part of their orientation. Uju will send the email to the board members accordingly.

6.0 Ongoing Business

a. Diversity Assessment Tools – Update from Ali

MESH will be conducting the next step of the DEI assessment on the agency.

b. By-Law Review

A reminder email was sent to the board for the review of the By-Law no. 1 drafts.

c. Strategic Planning

There are some final items that are being worked on by Laridae before it is presented to the board for review and approval.

d. 2024 Upcoming Tasks - Board Work Plan

No new tasks to be added in April. The Director of Administration submitted her resignation, but it will not impact on the Finance and Operations budget review in June.

7.0 Standing Items

a. Website Transparency

No update

b. Youth Advisory

The youth will be pleased to have a board member at their meetings. There will be a review of their terms of reference and training of new members of the Youth Advisory Council. Brenda may invite a board member to attend the youth meeting on a Tuesday evening at 5:00 pm – 7:00 pm for supper and to interact with the youth.

8.0 Other Business

9.0 Next Meeting

April 17, 2024

10.0 Adjournment

MOTION

BIRT, the committee moves to adjourn the meeting at 12:36 pm.

Moved by: James Agnew

Seconded by: Megan Bernard

All in favour. CARRIED.

Submitted by: Obianuju Fadjo, Executive Assistant