

# AFS BOARD OF DIRECTORS' REGULAR PUBLIC MEETING – MINUTES

Wednesday, March 27, 2024  
5:00 pm  
Virtual – MS Teams & In-Person



## ATTENDANCE

<b>AFS BOARD MEMBERS:</b>	William Johnson, Chair Patricia R. Lofstrom David Petersson	Jennifer Geenen James Agnew Megan Bernard	Dania Kuzbari Wes Lavergne
<b>REGRETS:</b>	Rick Hamilton Jane Omollo	Lucia O'Connor	Dan Swystun
<b>STAFF/LEADERSHIP:</b>	Ali Juma Stephanie Fetherston Brian Kelly	Alexis Rowat Natalie Young Obianuju Fadjo	Brenda Clarke Arlene Smith

## MINUTES

- 1.0 Quorum**  
Quorum established.
- 2.0 Constitute Meeting**
  - 2.1 Call to Order**  
The Board Chair calls the meeting to order at 5:04 pm.
  - 2.2 General Welcome**  
The Board Chair welcomes everyone to the meeting, both in-person and online.
  - 2.3 Land Acknowledgement**  
The Board Chair provides the land acknowledgement.
  - 2.4 Declaration of Conflict of Interest**  
No conflicts of interest declared.
- 3.0 Presentation – Live-in Treatment**  
Deferred
- 4.0 Agenda & Minutes**

#### **4.1 Approval of Agenda**

##### **MOTION**

BIRT, the board approves the March 27, 2024, Public Board Meeting agenda as presented.

Moved by: Patricia R. Lofstrom  
Seconded by: Dania Kuzbari All in

favour. CARRIED.

#### **4.2 Approval of Minutes**

##### **MOTION**

BIRT, the board approves the February 28, 2024, Public Board Meeting Minutes as presented.

Moved by: James Agnew  
Seconded by: David Petersson All in favour. CARRIED.

#### **4.3 Business Arising from Previous Minutes**

No business arising.

#### **5.0 Consent Agenda**

##### **MOTION**

BIRT, the board approves the March 27, 2024, consent agenda as presented.

Moved by: David Petersson  
Seconded by: James Agnew All in favour. CARRIED.

#### **6.0 Items Removed from Consent**

No items removed from consent.

#### **7.0 New/Ongoing Business**

##### **7.1 Board Orientation**

A doodle poll will be sent to board members to determine the date for the board orientation.

##### **7.2 Strategic Plan**

The goal is to present the finalized draft for the board to approve at the board meeting in March. The vision and mission statements were reviewed and polled. The vision statement voted for was option 1: "An integrated pathway to extraordinary and timely services". The mission statement voted for was option 4: "We will inspire, hope, wellness, and equity in all of our services. The motion will be deferred to the next board meeting in April to enable the board members review the entire content of the strategic plan.

##### **7.3 Non-Residential Attendance Centre**

Ali stated that we will accept the transfer of the NRAC program, effective April 1, 2024. However, we will maintain the status quo until June 2024 to prevent disruption to service and also facilitate the restructuring of the program. The plan is to integrate the NRAC with the Youth Hub. It is a Youth Justice program and as such, there are strict rules around the identification of youth who are criminally involved.

##### **7.4 Accreditation**

Accreditation was discussed at the Governance Committee meeting and the members were informed by Brenda that the next accreditation will be in November 2025. The meeting has been scheduled for the week of November 11 to 13<sup>th</sup> of 2025 to avoid coinciding with sub-committee and board meetings. A

part of the accreditation process involves the team interviewing the board members to determine if they are familiar with the board policies and procedures. The board members will be prepped ahead of the meeting.

### **7.5 By-Laws**

The clean and marked-up versions of the by-laws are in the board package for the board members to review. Wes states that the aim is to have the by-laws approved before the summer break and have it ready for approval at the AGM in October.

### **7.6 Intimate Partner Violence - Update**

We sent letters of the resolution via email to the Prime Minister and Premier, but we have only received acknowledgement from the Prime Minister's office. We did a media release of the resolution and received congratulatory messages from the community. We will keep this as a standing item in the agenda.

## **8.0 CEO Report**

**8.1** Ali Juma reviewed the CEO Report as provided in the board package. Highlights include:

- The Joint Board Training was a success and the general feedback from participants was positive.
- We hired four staff, including Lisa Guzzo, who was in an acting supervisory position, but has now been offered the permanent position as Clinical Manager, replacing the vacancy created by Sally McMinn.
- The Youth Hub recorded 227 visits.
- CCEA have recruited a new Executive Director. They have reached out to AFS for Clinical Supervisor as they recruit a Clinical Manager. Stephanie will be assisting them temporarily in that capacity.
- The provincial budget has been released
- The children's mental health week is May 6<sup>th</sup> – 10<sup>th</sup>

## **9.0 Board Committee Updates**

Wes Lavergne provides the Governance Committee updates.

Patricia Lofstrom provides the Board Service and Advocacy Committee updates.

## **10.0 Adjourn to In-Camera**

### **MOTION**

BIRT, the board moves to adjourn to the in-camera segment of the meeting at 6:28 pm.

Moved by: Dania Kuzbari

Seconded by: Patricia Ricard Lofstrom All in favour. CARRIED.

## **11.0 Resume Regular Public Board Meeting**

### **MOTION**

BIRT, the board moves to resume the public segment of the meeting at 7:30 pm.

Moved by: Dania Kuzbari

Seconded by: Patricia Ricard Lofstrom All in favour. CARRIED.

## **12.0 Accept Motions Made In-Camera**

No In-Camera motions

**13.0 Adjournment**

**MOTION**

BIRT, the board moves to adjourn the regular public board meeting at 7:32 pm.

Moved by: James Agnew

Seconded by: David Petersson All in favour. CARRIED.

**14.0 NEXT MEETING**

- Next Regular Board Meeting April 24, 2024 @ 5 PM

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Submitted by: Obianuju Fadijo, Executive Assistant