

AFS BOARD OF DIRECTORS – GOVERNANCE COMMITTEE MEETING MINUTES

Wednesday, February 21, 2024
12:15 pm
Microsoft Teams – Virtual



ATTENDANCE

AFS Board of Directors:

- Wes Lavergne
- Megan Bernard
- William Johnson
- James Agnew

AFS Staff:

- Ali Juma, Chief Executive Officer
- Brian Kelly, Senior Director of Services
- Obianuju Fadijo, Executive Assistant
- Brenda Clarke, Community Services & Strategic Initiatives Manager

Youth Representatives:

Regrets:

MINUTES

1.0 Quorum

Quorum established.

2.0 Call to Order

Meeting called to order at 12:17 pm.

3.0 Review of Agenda

The committee reviews the agenda as presented.

MOTION

BIRT, the committee approves the February 21, 2024, agenda as presented.

Moved by: Megan Bernard
Seconded by: James Agnew

All in favour. CARRIED.

4.0 Approval of Previous Minutes

The committee reviews the minutes as presented.

MOTION

BIRT, the committee approves the November 22, 2023, minutes as presented.

Moved by: Megan Bernard

Seconded by: James Agnew

All in favour. CARRIED.

5.0 New Business

a. Presentation

To invite the Live-in Treatment team to provide a presentation. Going forward, the committee will utilize a list for presentations to refer to at the board meeting.

b. Board Recruitment

Bill received responses from Jane, Megan and Rick. As it stands, 6 are in favour of Jennifer and 5 are in favour of board recruitment posting. The results of the vote will be presented to the board at the board meeting on February 28th.

c. Board Orientation

The board orientation will take place when a new board member is recruited to fill the vacancy. Also, the orientation will be applicable to new and existing board members.

6.0 Ongoing Business

a. Diversity Assessment Tools – Update from Ali

There will be a resource person from MESH, who will be providing a presentation on DEI at the virtual town hall on February 28, 2024. MESH will present the assessment process and introduction to DEI. The invitation will be sent to board members so that they can join the meeting during the presentation, as there will be a board component of the DEI presentation.

b. By-Law Review

Wes and Bill have started working on the document. The goal is to complete the review by April. Once completed, it will be presented to the board for approval and subsequently to AGM for members to approve in October 2024.

c. Joint Board Training

Still in progress. The date was identified as March 23, 2024, based on the doodle poll sent to the boards. Ali has received confirmation from one of the presenters, but the second presenter has yet to confirm her availability.

d. Strategic Planning

Ali stated that the aim is to present the final draft to the board in March with the goal to launch it in April.

e. 2024 AFS Board Work Plan

There is nothing new for February and March. Bill mentioned that we may need to form a sub-committee for CEO review and Compensation Increase before or shortly after April 1st, 2024. To discuss this further at the in-camera session of the regular board meeting in February.

7.0 Standing Items

a. Website Transparency

It is still a work-in-progress. The goal is to have the board minutes uploaded to the website by the next committee meeting.

b. Youth Advisory

There was a great turnout at the Youth Hub grand opening by the Youth Advisory Council. The New Northern Mentality (NNM) Youth Engagement Group won an award that APH puts out every year. They were acknowledged for their work on youth engagement. The NNM and Youth Advisory Council are utilizing the Youth Hub for their meetings.

c. Document Control

The recommendation is to organize the documents based on the AFS standard using the year, month, day with descriptions.

8.0 Other Business

No other business.

9.0 Next Meeting

March 20, 2024

10.0 Adjournment

MOTION

BIRT, the committee moves to adjourn the meeting at 1:00 pm.

Moved by: Megan Bernard

Seconded by: James Agnew

All in favour. CARRIED.

Submitted by: Obianuju Fadjo, Executive Assistant