

AFS BOARD OF DIRECTORS REGULAR PUBLIC MEETING – MINUTES

Wednesday, November 1, 2023
5:00 pm
Virtual – MS Teams & In-Person



ATTENDANCE

AFS BOARD MEMBERS:	William Johnson, Chair Dan Swystun James Agnew David Petersson	Megan Bernard Jane Omollo Sean Halliday Wes Lavergne	Dania Kuzbari Patricia Ricard-Lofstrom Lucia O'Connor
REGRETS:	Rick Hamilton		
STAFF/LEADERSHIP:	Ali Juma Obianuju Fadjo	Stephanie Fetherston Alexis Rowat	Nancy Evans Arlene Smith

MINUTES

1.0 Quorum

Quorum established.

2.0 Constitute Meeting

2.1 Call to Order

The Board Chair calls the meeting to order at 5:53 pm.

2.2 General Welcome

The Board Chair welcomes everyone to the meeting, both in-person and online.

2.3 Land Acknowledgement

The Board Chair provides the land acknowledgement.

2.4 Declaration of Conflict of Interest

No conflicts of interest declared.

3.0 Agenda & Minutes

3.1 Approval of Agenda

MOTION BIRT, the board approves the November 01, 2023, Public Board Meeting agenda as presented.

Moved by: Dan Swystun
Seconded by: Megan Bernard All in favour. CARRIED.

3.2 Approval of Minutes

MOTION BIRT, the board approves the October 04, 2023, Public Board Meeting Minutes as presented.

Moved by: Dan Swystun
Seconded by: Megan Bernard All in favour. CARRIED.

3.3 Business Arising from Previous Minutes

No business arising.

4.0 Consent Agenda

MOTION BIRT, the board approves the November 01, 2023, consent agenda as presented.

Moved by: Sean Halliday
Seconded by: Dania Kuzbari All in favour. CARRIED.

5.0 Items Removed from Consent

No items removed from consent.

6.0 New Business

6.1 194 Shannon Road Update

- Parental Model Home is for kids experiencing mild to moderate conditions of mental health.
- It is also a respite for neuro-diverse kids
- It needs about \$100,000 worth of renovation – it was a former group home.
- It may likely open to the public in the spring of 2024.

6.2 Board/Committee Meeting Scheduling

Bill reviews the previous scheduling of Committee meetings. Moving Board Meeting from the 1st Wednesday of the month to the fourth Wednesday of the month. To begin the new schedule from January 2024

MOTION BIRT, the board moves to hold the regular board meeting starting from January 2024, on the fourth Wednesday of each month except in July, August and December.

Moved by: Sean Halliday
Seconded by: Lucia O'Connor All in favour. CARRIED.

MOTION BIRT, the board moves to hold the Governance Committee meeting on the third Wednesday of each month at 12:15 pm; Finance and Operations Committee to meet quarterly on the third Thursday of each month at 12 pm; Service and Advocacy Committee to hold on the third Thursday of each month at 5 pm with exceptions of July, August and December.

Moved by: Jane Omollo
Seconded by: Dan Swystun All in favour. CARRIED.

6.3 Committee Membership

The members of the board are assigned to the various board committees:

Governance Committee: Sean Halliday (Chair), Megan Bernard, Wes Lavergne, James Agnew, William Johnson (ex-officio)

Service and Advocacy Committee: Patricia Lofstrom (Chair), Lucia O'Connor, Jane Omollo, Rick Hamilton, Sean Halliday, Dania Kuzbari, William Johnson (ex-officio)

Finance and Operations Committee: David Petersson (Chair), Dania Kuzbari, James Agnew, Dan Swystun, Rick Hamilton, William Johnson (ex-officio),

6.4 Board Orientation/Mentoring

The first board orientation session was held on October 23, 2023, and the second session will be held on November 6, 2023.

The pairing of new and existing members for mentorship are as follows: Lucia with Jane, David with Sean, Wes with Megan, James with Patricia, Dania with Dan, William with Rick.

6.5 Funding for Live-In Treatment (LIT)

- The challenge of the LIT is the cost of care – the per diem is \$750 per day and \$1.5 million to operate the facility.
- It is operating under capacity – optimum capacity is eight beds
- The LIT is geared towards Tier 4 kids, which is the highest special needs children
- MCCSS does not consider application for funding whereby the primary services provided is for mental health conditions. The Ministry of Health does not fund the services either as they would refer the cases to ministry funded programs, which in some instances, may not be situated in close proximity to the child's place of residence.
- Currently seeking base funding for some part of the full cost of operating the facility –
- The board will consider providing a letter if there is no feedback from the ministry by December 2023.

6.6 Strategic Plan

- AFS Leadership postponed a meeting with Laridae due to the tragic intimate partner violence that occurred in the community.

6.7 Nomination for Treasurer Position

MOTION BIRT, the board moves to open nomination for the Board Treasurer position.

Moved by: Lucia O'Connor
Seconded by: Megan Bernard All in favour. CARRIED.

MOTION BIRT, the board moves to close nomination for the Board Treasurer position.

Moved by: Sean Halliday
Seconded by: Dan Swystun All in favour. CARRIED.

MOTION

BIRT, the board moves to appoint David Petersson to the Board Treasurer Officer position.

Moved by: James Agnew
Seconded by: Sean Halliday All in favour. CARRIED.

7.0 CEO Report

7.1 Ali Juma reviewed the CEO Report as provided with the Board package, highlighting:

- Festive holiday party for the agency at LopLops on December 02, 2023
- Received \$85,000 from MCCSS for Student Nutrition Program (SNP)
- AFS has committed \$60,000 to Harvest Algoma - \$20,000 for each of the next three years
- Operating surplus is attributable to vacancies. However, many of the vacancies have been filled and as such, will not see the same amount of growth but will manage the surplus accordingly.
- Time to Travel tickets will be available for purchase – 600 tickets at \$150 each

8.0 Board Committee Updates

Sean Halliday provides the Board Governance Committee updates.

Patricia Lofstrom provides the Board Service and Advocacy Committee updates.

9.0 Adjourn to In-Camera

MOTION

BIRT, the board moves to adjourn to the in-camera segment of the meeting at 7:15 pm.

Moved by: Sean Halliday
Seconded by: Patricia Ricard Lofstrom All in favour. CARRIED.

10.0 Resume Regular Public Board Meeting

MOTION

BIRT, the board moves to resume the regular public board meeting at 8:27 pm.

Moved by: David Petersson
Seconded by: Dania Kuzbari All in favour. CARRIED.

11.0 Accept Motions Made In-Camera

No In-Camera motion

12.0 Adjournment

MOTION

BIRT, the board moves to adjourn the regular public board meeting at 8:27 pm.

Moved by: Sean Halliday
Seconded by: Patricia Ricard Lofstrom All in favour. CARRIED.

13.0 NEXT MEETING

- Next Regular Board Meeting December 6th, 2023 – 5 PM
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Submitted by: Obianuju Fadjo, Executive Assistant