

AFS BOARD OF DIRECTORS – SERVICES AND ADVOCACY COMMITTEE MEETING MINUTES

Thursday, September 28, 2023
5:00 pm
Microsoft Teams – Virtual



ATTENDANCE

- AFS Board of Directors:** Patricia R. Lofstrom (Chair) John Paul Paciocco Jana Tetreault, Ex-Officio
 Dania Kuzbari Lucia O'Connor
- AFS Staff:** Obianuju Fadijo, Executive Assistant Brenda Clarke, Manager of Community Services and Strategic Initiatives Stephanie Fetherston, Director of Services
- Youth Representatives:**
- Regrets:** Sean Halliday Ali Juma, CEO

MINUTES

1.0 Quorum Established.

2.0 Call to Order

Patricia Lofstrom calls the meeting to order at 5:03 pm.

3.0 Review of Agenda

MOTION BIRT the Committee reviews and approves the September 28, 2023, agenda as presented.

Moved by: Dania Kuzbari
 Seconded by: Jana Tetreault All in favour. CARRIED.

4.0 Review Previous Minutes

MOTION BIRT the committee approves the April 27, 2023, meeting minutes, as presented.

Moved by: Jana Tetreault
 Seconded by: Lucia O'Connor All in favour. CARRIED.

5.0 New Business

Deferred

6.0 Standing Items

a. Awesome Team

i. *Service Demand Report*

Stephanie Fetherston provides the service demand report as presented.

- Hired a new Clinical Supervisor – Clinton Snider
- Care and Treatment program are in one location
 - Concerns are that classes are close together
 - Short on counselors in Care and Treatment – two vacancies
 - Posting job opening on social media
 - Opportunity to utilize bridging programs as a pool for recruiting internationally trained professionals to fill vacancies

ii. *Community Services Update*

Brenda Clarke provides the community services report as presented.

- Fundraising for Every Breakfast Counts is ongoing
- YWH is still under construction – opening is likely Mid November
- In-person Disable the Label conference since the pandemic to begin – Sept 29
 - Pasta fundraiser was used to support the conference
- Scheduling accreditation - Look into reviewing board policies in September 2024

b. Extraordinary Service

i. *Live-in Treatment*

- Process of filling a vacancy
- A LIT client left - in the process of admitting new clients

ii. *Privacy/Incident/Serious Occurrence/Complaints*

Serious Occurrence

- Hospitalization of a youth for a brief time
- A youth overdosed but is recovering

Privacy

- Youth passed away – process of releasing documents
- Custody disputes – challenges of disclosing confidential information to the right people

c. Busting Barriers

i. New Funding and Initiatives/Partnership Updates - No update

ii. *French Language Service/Culture Linguistics*

- A couple of staff working on the active offer training – few modules to complete

d. Inspiring Outreach

i. Lead Agency/Accreditation

- Lead Agency report to be included in Stephanie's report going forward.

ii. Youth and Family Engagement

- In process of kick starting
- AFS social media page needs to be active

7.0 Ongoing Business

Deferred

8.0 Adjournment

The meeting adjourns at 5:44 pm.

MOTION BIRT the Committee adjourns the meeting at 5:44 pm.

Moved by: Jana Tetreault

Seconded by: John Paul Paciocco All in favour. CARRIED.