Algoma Family Services
SERVICES AUX FAMILLES D'ALGOMA

AFS BOARD OF DIRECTORS GOVERNANCE COMMITTEE MEETING – AGENDA

Wednesday, October 26, 2022
12:15 pm
Microsoft Teams – Virtual

Microsoft Teams meeting

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OCTOBER 26, 2022

1	Review of Agenda	12:15 – 12:16 pm	Chair
2	Review of Previous Minutes – September 26	12:16 – 12:20 pm	All
3	New Business a. Ontario Non-Profits Corporations Act (ONCA) b. Skills Matrix	 12:20 – 12:30 pm 12:30 – 12:35 pm	Chair
4	Ongoing Business a. AFS Board Work Plan • Sub-committee? b. By-Law Review Schedule • Sub-committee? c. Land Acknowledgement d. Youth Engagement Implementation Discussion e. Board Orientation – *Deferred* f. Terms of Reference Review – *Deferred*	 12:35 – 12:40 pm 12:40 – 12:45 pm 12:45 – 1:00 pm 1:00 – 1:05 pm	Chair
5	Standing Items a. Website Transparency b. Youth Advisory	 1:05 – 1:10 pm 1:10 – 1:15 pm	Chair
6	Next Meeting – November 30, 2022	1:15 pm	Chair
7	Adjournment	1:15 pm	Chair

AFS BOARD OF DIRECTORS – GOVERNANCE COMMITTEE MEETING

Wednesday, October 26, 2022
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ATTENDANCE

AFS Board of Directors:	☒ Megan Bernard	☒ William Johnson	☐ Pamela Ficociello
	☐ Julie Gardiner	☒ Lucia O'Connor (Guest)	☐ Jana Tetreault, Ex-Officio
AFS Staff:	☒ Ali Juma, CEO	☒ Brenda Clarke, Manager of Community Services and Strategic Initiatives	
	☒ Ashlee Gerard, Executive Assistant		
Youth Representatives:			
Regrets:	Sean Halliday - Leave		

MINUTES

Meeting called to order at 12:18 pm.

1.0 REVIEW OF AGENDA

The committee reviews and approves the agenda as presented.

MOTION BIRT, the committee approves the October 26, 2022, agenda as presented.

Moved by: Megan Bernard
Seconded by: William Johnson All in favour. CARRIED.

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Moved by: Megan Bernard

Seconded by: William Johnson All in favour. CARRIED.

2.0 LAND ACKNOWLEDGEMENT

The committee reviews the land acknowledgement. The committee receives direction and consultation from Lucia O'Connor.

3.0 NEW BUSINESS

A. ONCA

Bill Johnson reviews key points and realignment with ONCA. The committee will consider revisions to the by-law.

- AGM will be referred to as Annual Meeting
- Keep register of members
- Utilize standardized example to compare to existing by-laws
- Review Letters patent – now referred to as articles
- Qualifying criteria to be updated
- Explore residency requirements/LOAs/missed meetings

B. SKILLS MATRIX

Skills matrix is out of date. The committee recommends the board participate in a new survey to address competencies/credentials.

4.0 ONGOING BUSINESS

A. AFS WORK PLAN

Megan and Bill to form a subcommittee and request support from the board.

B. BY-LAW REVIEW

The committee will recommend a review schedule outlining by-law review completion by October 2024.

C. YOUTH ENGAGEMENT

The youth advised they are interested in engaging with the board. They have requested an agenda ahead of the board meetings or any specific requests to attend.

5.0 STANDING ITEMS

A. WEBSITE TRANSPARENCY

The website is live and updates are being made.

6.0 ADJOURNMENT

MOTION BIRT, the committee moves to adjourn the meeting at 1:25 pm.

Moved by: Megan Bernard
Seconded by: William Johnson All in favour. CARRIED.