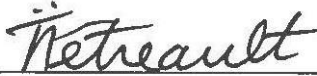
	Policy Number:	BoD-F-010
	Policy Section F Board / ED Relationship	
	Date Issued:	May 06, 2004
	Date Revised:	Dec 06, 2016 May 27, 2021
	Reviewed / No changes	
<u>CHIEF EXECUTIVE OFFICER (CEO) / BOARD RELATIONSHIP</u>	POLICY & PROCEDURE Approval Reference AFS Public Board Motion #0813 May 27, 2021  <hr/> J. Tetreault Jana Tetreault AFS President & Chair of the Board	
Page 1 of 3		

POLICY STATEMENT:

The Chief Executive Officer (CEO) will be accountable to the Board for all organizational performance, and will exercise all authority transmitted to the organization by the Board.

The CEO performance will be considered to be the same as organizational performance.

PROCEDURES:

1. The CEO is responsible for implementing the policies and directions of the Board.
2. The CEO manages the staff, operations, facilities and services of Algoma Family Services.
3. The CEO ensures a team approach to the work that is done.
4. The CEO acts as a professional advisor to the Board and, in this capacity, may recommend appropriate policies for Board consideration.
5. The CEO will also be responsible for ensuring that the Board is accurately and fully informed regarding Algoma Family Services' programs, risks, business and finances.
6. The CEO will work in partnership with the Board to ensure that the relationship is mutually supportive and productive.

Reports utilized to monitor CEO and/or Organizational performance will include (**but will not be limited to**):

- CEO monthly reports to the Board
- Monthly and Quarterly financial statements
- Monthly and Annual Serious Occurrence reports
- Monthly and Annual Health & Safety reports
- Annual Audited Financial statements
- Quarterly Continuous Quality Improvement (CQI) and Strategic Plan Updates
- Risk Management Reports
- Client Service Reports
- Annual CEO performance review
- Annual Quality Improvement Plan for French Language Services

In addition, other monitoring tools may include (**but will not be limited to**), as required, by the Board – for example:

- Number and pattern of client and member complaints
- Number and pattern of staff grievances
- Surveys of staff, clients, members and community
- Board self-evaluation
- Reports from the Board Committees, including Governance, Finance and Operations, and Services and Advocacy.
- Reports from an external evaluator or consultant

RELATED POLICIES & DOCUMENTS:

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