



Position: Counsellor, Adult Services

Hourly Rate: \$28.54 – \$35.28 Reports to: Clinical Supervisor / Manager

Location: Sault Ste. Marie Status: Permanent Part Time

Hours per week: Up to 21 hours Reference #: CCS-0221-03

POSITION SUMMARY

We are experiencing an increase in service demand because of the pandemic. As a result, we are searching for permanent part-time counsellors on our Adult Services team to provide individual, family and group counselling services to children, youth and families. The candidate must be willing to provide services in the evenings (after 4:30 p.m.) and potentially on the weekends. Services are offered both virtually and face to face.

The Counsellor will work with individuals, groups, couples, families in a variety of programs and services including Violence against Women, Gender-Based Violence, Partner Assault Response, Adult Male Survivors of Sexual Abuse, Adult Sexual Offenders, Hard to Serve Offenders, and Employee Assistance Program referrals and other generic counselling services.

MINIMUM EDUCATION/REGISTRATION

- Master Social Work or MA Counselling required
- Current registration and in good standing with regulated professional college (RSW, RP) is required.

MINIMUM EXPERIENCE

- Two years' clinical experience working in a related field preferred
- Equivalent combinations of training and experience may be considered

QUALIFICATIONS

- Demonstrated knowledge of a variety of treatment interventions compatible with the adult population, with knowledge of brief approaches and longer-term psychotherapy.
- Demonstrated knowledge of a variety of treatment interventions for treating children, youth and families.
- Demonstrated competence in the provision of individual, couple, marital, and group counselling services.
- Familiarity with risk assessment, safety planning, theoretical, and therapeutic interventions related to family violence.
- High level of maturity and interpersonal skills, as well as, demonstrated leadership qualities with competence in making and implementing decisions.

- Ability to work cooperatively and negotiate effectively within an interdisciplinary team, across the agency, with collateral agencies/professionals including the medical community at both front-line and systems level.
- Thorough knowledge of community resources.
- Knowledge of pertinent legislation, such as, The Psychotherapy Act, The Child, Youth and Family Services Act, Personal Health Information Protection Act.
- Ability to write clear, concise reports
- Proficiency with computers and software applications such as Microsoft Word, Microsoft Office, Excel, Access, and data MIS.
- Possession of a valid Ontario Driver's License (minimum of Class G2 if over the age of 19, and Class G2 license if 19 and under), ability to travel, and use of a personal vehicle.
- Availability to work flexible hours including evenings and occasional weekends and on-call work may be required.
- Ability to provide services in both official languages (English/French) is an asset.

DUTIES AND RESPONSIBILITIES:

1. Maintain the confidentiality of our clients and client information at all times as per agency policies and procedures.
2. Complete intake assessments, single therapy sessions, walk in service and treatment plans on clients based on presenting issues and recognized treatment principles.
3. Provide individual, couple, family, and group counselling services compatible with the objectives identified in the various service contracts and services descriptions. Services and programs include: Violence Against Women, Gender Based Violence, Partner Assault Response, Male Survivors of Sexual Abuse, Sexual Offenders and Hard to Serve Offenders, and Employee Assistance Program and other generic counselling services.
4. Provide counselling services as identified in the various service agreements within the EAP sector. This will include the development and completion of treatment objectives to be completed within the EAP service caps identified in the various contracts.
5. Develop and deliver presentations to various groups and participate on various committees as assigned.
6. Maintain accurate and comprehensive client records to comply with Agency standards and the requirements of the various contracts assigned to the adult counselling services sector. This will include the provision of billings as appropriate and compatible with agreements in force and accurate input of relevant data within the data base (EMHware).
7. Participate in supervision, peer consultation, quality assurance, program evaluation, and administrative processes to maintain the high standards of practice within the adult sector services.
8. Provide consultation and support where applicable to clinical staff in other services within AFS to enhance the overall delivery of services within the Agency for clients and their families.
9. Provide input into the development of proposals for service delivery and growth.
10. To participate in annual service planning as appropriate, also in program evaluation in accordance with established policies and procedures.
11. To take initiative for professional development on a personal and team level.
12. Assume other responsibilities as assigned from time to time by the Clinical Supervisor / Director of Services

This position falls within the bargaining unit represented by the OPSEU.

Algoma Family Services (AFS) is dedicated to building a workforce that reflects the diversity of the community in which we live and serve. AFS encourages applications from all qualified individuals. Applicants that may require accommodation during the selection process are encouraged to notify HR when contacted for an interview.

PLEASE SEND YOUR COVER LETTER AND RESUME QUOTING FILE CCS-0221-03 to hr@algomafamilyservices.org